

Guidance for generating and submitting SEEMP Part III

ClassNK MRV Portal Support Desk Aug/2022



- 1. Procedure of SEEMP Part III generation/submission
- 2. Confirmation of drafted SEEMP Part III
- 3. In case when the ship has not yet been registered in ClassNK MRV Portal
- 4. After approval by ClassNK
- 5. FAQ



1. Procedure of SEEMP Part III generation/submission

Easy-generation function of SEEMP III ClassNK

We offer users an easy-generation function of SEEMP Part III on MRV Portal using a standard template of SEEMP Part III.

Users can apply a single standard template to multiple SEEMP Part IIIs of your existing vessels if the contents are fit to be commonly used for those ships.

Please refer to the following pages to do it.

Procedure(1/6)



1 2 3 Please go to "SEEMP - Generate standard SEEMP III" menu. Please select the ships for which SEEMP Part III shall be generated. Please click "Generate standard SEEMP III".

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Procedure(2/6)



- ① Please input the department and personnel (or title) responsible.
- 2 Please confirm the default entry of "Three-year implementation Plan". If not suitable, you can edit it by selecting "Edit" radio-box.
- ③ Please select suitable measures on "List of measures". Please click "Add" when you want to select multiple measures.

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Procedure(3/6)



- (1) Please input "Target rating" (A, B or C).
- 2 Please check "Self Evaluation and improvement". Where necessary please edit the sentence by selecting "Edit".
- ③ Please click "Generate standard SEEMP Part III".

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nitoring MP(Monitoring Plan) Emission Report	Description	The vess ted in th When sh	sel shall be operated to archive annual attained CII lower than "Required CII" indica sis SEEMP III. In secomplete one calender year reporting, Attained CII shall be calculated and evalue an effective measures listed below shall be implemented on the next calender year	Le standar	Π
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	\checkmark	riequen	cy of Self-evaluation: Once a year.		
		Description	ible Personnel: Captain, Person in charge of the SEEMP on shore.		

Procedure(4/6)



- 1 Please go to "Apply for SEEMP approval".
- 2 Please select SEEMP Part IIIs to be submitted for approval.
- ③ Please click "Submit standard SEEMP III" button.

Note : To check the details of each SEEMP, please go to Page 10(Recommended).

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Apply for SEEMP approval *21 new items.		22WM0109-SEEMP	9848998	NK LPG	PAN	Initial approval (Existing ship) Part III	2022/07/26		Draft	2022/07/26 08:52	
Template download IMO DCS Annual Report Y	2	22WM0108-SEEMP	9343479	NK PCC	BRA	Initial approval (Existing ship) Part III	2022/07/26		Draft	2022/07/26 08:52	Ш
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3				NK Contai		Initial approval			-		-
3	Submit standard SEEM	1P III With this button,	you can sul	bmit in batch	the che	ecked draft SEEMP Part II	II.				

Procedure(5/6)



You can find Application window.

① Please tick the check box for Application after confirmation.

2 Please tick the check box for Billing contact after confirmation.

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ttps://eumrv06.shipo	atacenter.com/portal/EUF08020.aspx		$A^{\gamma} \bigcirc$
ClassNK MRV Porta	(TRIAL) Application for Confirmation of Compliance	· · · · · · · · · · · · · · · · · · ·	US000678 WM Minatoya Shinj USO00678 WM Minatoya Shinj
Monitoring Y 🔇 EU MP(Monitoring Plan) Y	Please check the two checkboxes in the left side, and confirm the billing address. Then click "Submit" button at the bottom.	ly one, and and bactorn	
EU Emission Report * SEEMP * Generate standard SEEMP III	You are applying for SEEMP Part III approval. You have selected multiple vessels' SEEMP Part III in this application. For Part 3 Datch subm) Please check and edit the billing contact in "Billing To" tab in "User Information - Ship List - Ship Detail".	late / Status	
Apply for SEEMP approval *21 new items.	Application Date 2022/07/26 TO: NIPPON KAUI KYOKAI Marine GHG Certification Department	Draft	
Template download	Applicant	Draft	
Invoice Y	1028567 4-7. KI0I-CHO.	Draft	
	Addrose CHIYODA-KU, TOKYO, Japan TEL 043-294-5467 E-mail y-takahashi@plumsix.co.jp	Draft	
	Application is hereby submitted for approvall of SELMP Part III and issuing "Continuation of Compliance for SEEMP Part II" for the vessel listed below in accordance with the regulation 5.4.6 and 26.3 of MARPOL Annex VI, as amended (including Resolution MEPC. 328(76)). We agree to pay all survey fees and expences incurred in above- ment oned services whether our services are acceptable or not.	1 Draft	
	Avords.shipdatacenter.com/portal/EUF08020.aspx V Portal Total Application for Confirmation of Compliance Plase check the two checkboxes in the left side, and confirm the billing address. The cities "Submit" button at the bottom. Vary are applying for StePMP Part III in this application. Vary have salected multiple vessel's SEEWPP and III in this application. Tot: NLEPON KALIJ KYOKAI Application Date 2022/07/26 Tot: NLEPON KALIJ KYOKAI Application Department Application Department Application Date 2022/07/26 Tot: NLEPON KALIJ KYOKAI Application Department Application Department Application Department Application Segret III and III application information - Ship List - Ship Detail". Application Date 2022/07/26 Date 2022/07/26		
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Procedure(6/6)



1 Please scroll down.

Please upload a list of PO numbers if they are necessary for invoice.
 Complete by clicking "submit".

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2. Confirmation of drafted SEEMP Part III

Confirmation of drafted SEEMP Part III (1/4)

Please go to "Apply for SEEMP approval" or "All SEEMP". Please click the SEEMP you want to check.

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	Submit standard SEEM	IP III With this button,	you can sul	omit in batch the checked draft SEEMP Part	III.						

Confirmation of drafted SEEMP Part III (2/4)

You can find application information.

- 1 Please click "Billing Address" if you want to check.
- 2 You can add email address to which an invoice notification will be send (up to 3).
- ③ Please go to next page .
- ④ If you'd delete this SEEMP completely, please click "delete".

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Confirmation of drafted SEEMP Part III (3/4)

You can find Ship particular information.

- ① This is the information which is used for SEEMP Part III input.
- 2 This is the information from outside source such as NKSHIPS or Seaweb for crosschecking
- ③ Please click "Ship detail" if the data should be edited.
- ④ Please go to next page.

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You can find the drafted documents.

①You can download the SEEMP Part III if needed.

②You can complete submission by clicking the "Submit" button.

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SEEMP Y	Status Draft Last 2022/07/26 08:52 Attach documents	All Download
Generate standard SEEMP III	Update SEEMP Part II (DCP)	
Apply for SEEMP approval *21	(In case of Japanese-flagged vessels, SEEMP Part I is required to be approved. So please upload the SEEMP Part	
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Template download		
IMO DCS Annual Report 🛛 💙	·	
Invoice Y		
User Information Y	SEEMP Part III	Create SEEMP
	Certificate of Registry for the ship (Draft certificate is acceptable)	
	Drop Files to upload (or click)	-
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3. In case when the ship has not yet been registered in ClassNK MRV Portal

How to register the vessel

2

3



- 1 Please go to "User information ship list".
 - Please click "Add ship" or "Get NK's data".
 - For detail, please also refer to page 14 15 of the below guide; (https://www.classnk.or.jp/hp/pdf/activities/statutory/seemp/guidemrvportal_e.pdf)

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4. After approval by ClassNK

Status of approval process



Each status of approval process is shown here.

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MO DCS Annual Report nvoice		22WM0110-SEEMP	9343479	999999	NK PCC	BRA	Initial approval (Existing ship)	2022/07/76	Draft	2022/07/26 17:28	
lser Information	~						Part III				

Status	Description
Draft	The SEEMP is being edited by user and has NOT yet been submitted to ClassNK
Submitted	Submitted to ClassNK
Received	Under examination
Under review 1/Under review 2/Verified	Completed examination but Under administrative process
Reported to Flag* *In case the flag issues COC	Reported to the flag to issue CoC by the flag
Settled	Completed approval. The user can download approved SEEMP and CoC

After approval by ClassNK (1/4)

You will receive a notification email from ClassNK when the SEEMP is approved
 Please click the approved SEEMP on "ALL SEEMP".

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Apply for SEEMP approval *2 new items, ALL SEEMP Template download	21	Approval No.	IMO No.	Class No.	Ship name	Flag	Kind of Application	Registry date	Shatus	owing records per page	: 50 🗸 1 - 30 / 30]
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After approval by ClassNK (2/4)



1 Please go to "Document/COC" tab.

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After approval by ClassNK (3/4)



You can find the stamped SEEMP Part III and issued COC. Please download them.

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After approval by ClassNK (4/4)



Please send the approved SEEMP Part III and CoC to the vessel and print/file them on-board.

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nd reging i nd re	(hereinafter referred to as "the Convention") under the authority of the Government of: the Republic of Panama by NIPPON KAUI KYOKAI Particulars of ship Name of ship : NK LPG Distinctive number of letters : tes	
SEMP part II due drevision, as applicable:		Name of Ship :NK LPG
SEMP par III date of revision, as applicable:	Gross tonnage : 40,000	IMO number IMO 0949009
Is a fight of a coordination MEPC-346(78), the ship's SEEMP has been developed and complies with regulation 26.3.1 of Anextor to the Covenius. Is used at Toky or 26 Jair 2010	SEEMP part III date of revision, as applicable:	
[PN,] verified that this document contains the genus of information required	THIS IS TO CONFIRM: Taking into account the 2022 Guidelines for the development of a Ship Energy Efficiency Management Plan (SEEMP) adopted by resolution MEPC.346(78), the ship's SEEMP has been developed and complies with regulation 26.3.1 of Annex VI of the Convention. Issued at Tokyo on 26 July 2022 (S. Watanabe), Surveyor G. Watanabe), Surveyor Marine CHG Certification Department XIPPON KAUJI KYOKAI	APPROVED 2022/01/76 NIPPON KAIJI KYOKAI Ceneral manager Marine GHC Certification Department Approval No. 22WM0109-5EEMP3
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	SEEMP Part III-COC 22.XX	by regulation 20.3 of MARFUL ARBER VI



5. FAQ



Q) How many measures need to be entered for implementation measures on SEEMP Part III?

A) There is no specific requirement. Please add minimum 1 measure(s) here.

Q) Should Implementation measures on SEEMP Par III be same as SEEMP Part I? A) Regulation says that vessels are strongly encouraged to review part I of their SEEMP to revise it as needed to reflect the actions taken to achieve the ship's CII requirements. However, <u>Part I is not subject to approval unlike Part III</u>.

Q) When can we start to use new excel report template for CII correction factor?A) We expect it will be November 2022.

Q) How can we download multiple approved SEEMP Part IIIs and CoCs from ClassNK MRV Portal at once?A) We are developing "All download" button and it will be available on end of August.

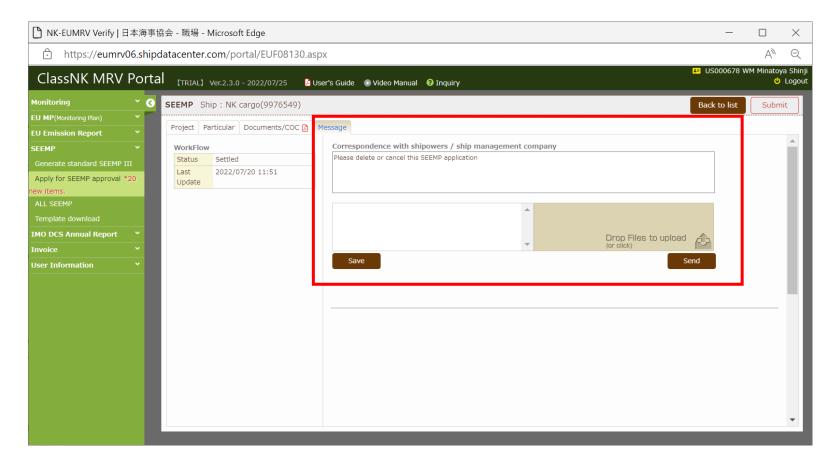
FAQ2



Q) How can we cancel the submission of SEEMP part III?

A) We are now developing "cancel" button on SEEMP Part III and expect to release on End of August.

Please request it on "Message" tab until End of August, if necessary.



FAQ3



Q) How can we delete drafted SEEMP Part IIIs in bulk?

A) We are now developing "delete in bulk" button on SEEMP Part III and expect to release on End of August.

Please delete one by one on the below window or just leave the unnecessary SEEMPs until we release the delete function.

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Contact

ClassNK Marine GHG Certification Dept. ClassNK MRV Portal Support Desk

Tel: +81-3-5226-3025 e-mail: <u>mrvsupport@classnk.or.jp</u>